



Waste Management Division

For Office Use Only:

WMD Log #: _____

Date Rec'd.: _____

No. of Copies: _____

Notice of Intent to Construct for a Solid Waste Management Facility

*pursuant to
RSA 149-M and New Hampshire Administrative Solid Waste Rules Env-Wm 2804.02*

FILING INSTRUCTIONS

Read these instructions before completing the attached form. For additional assistance, or to obtain a disk version of the form, contact the NH Department of Environmental Services (DES), Permitting & Design Review Section (P&DRS) at (603) 271-2925 or the below noted mailing address or TDD Access: Relay NH 1-800-735-2964.

Note: All references on this form beginning with "Env-Wm" are citations from the New Hampshire Solid Waste Rules (Rules). To obtain a copy of the Rules, contact the DES Public Information & Permitting Office at (603) 271-2975 or above noted TDD Access. The Rules are also available on the internet at <http://www.des.state.nh.us>.

Use the attached form to file a notice of intent to construct.

All requested information must be provided as indicated on the attached form. Do **NOT** skip any question, unless instructed to do so. Do **NOT** mark any question "not applicable." If you need more space than provided on the form to answer a particular question and are using a paper copy of the form, attach additional pages as necessary, mark each page clearly to show both the applicant name and the question being answered, and indicate on the form that the additional pages are attached. If you are using a disk version of the form and need more space to answer a particular question, you may create the additional space on the form itself by following the instructions provided on the disk. However, do **NOT** alter the form in any other way.

Submit the **TWO** copies of the completed form, **EACH bearing ORIGINAL signatures**, to the following address:

**NH Department of Environmental Services (DES)
Waste Management Division (WMD)
Permitting & Design Review Section (P&DRS)
29 Hazen Drive, PO Box 95
Concord, NH 03302-0095**

In addition, submit copies to the host municipality and district.

Your notice of intent to construct will be processed by DES in accordance with Env-Wm 2804.03. When approved, a copy will be returned to you, bearing the DES receipt of stamp. This will constitute approval to commence construction.

SECTION I. FACILITY IDENTIFICATION

(1)	Facility name:
(2)	Mailing address:
(3)	Location by street address and municipality:
(4)	Permit number:

SECTION II. PERMITTEE IDENTIFICATION

(1)	Permittee/applicant name:		
(2)	Mailing address:		
(3)	Telephone number:		
(4)	If different than above, identify the individual associated with and designated by the permittee/applicant to be the contact individual for matters concerning this notice:		
(a)	Name:	(b)	Title:
(c)	Mailing address:		
(d)	Telephone number:		

SECTION III. CONSTRUCTION SCHEDULE

(1)	Intended starting date of construction:
(2)	Attach a construction schedule that provides the discrete construction activities to be performed, the order in which they will be performed, the projected starting date for each and the estimated length of time required to complete each activity.

SECTION IV. CONSTRUCTION PLANS AND SPECIFICATIONS

(1)	Identify the plans and specifications approved for construction, by attaching a copy of the approval or providing reference to the terms and conditions of the permit wherein the approval is granted:

SECTION V. CONSTRUCTION CONTRACTOR(S) IDENTIFICATION

(1)	Name:
(2)	Mailing address:
(3)	Provide as an attachment the professional qualifications of the construction contractor(s).

SECTION VI. PROJECT ENGINEER AND RESIDENT ENGINEER IDENTIFICATION

For construction of a facility that is subject to Env-Wm 2804.06, provide the name(s), address(es), telephone number(s), and professional qualifications of the project engineer and resident engineer.

(1)	Project engineer name:
(2)	Mailing address:
(3)	Telephone number:
(4)	Provide as an attachment the professional qualifications of the project engineer.
(5)	Resident engineer name:
(6)	Mailing address:
(7)	Telephone number:
(8)	Provide as an attachment the professional qualifications of the resident engineer.

SECTION VII. PERSON(S) IN RESPONSIBLE CHARGE IDENTIFICATION

For construction of a facility that is NOT subject to Env-Wm 2804.06, provide the name(s), address(es), and telephone number(s) of the person(s) in responsible charge of construction activities.

(1)	Name of person in responsible charge:
(2)	Mailing address:
(3)	Telephone number:
(4)	Name of person in responsible charge:
(5)	Mailing address:
(6)	Telephone number:

SECTION VIII. PERMITTEE/APPLICANT SIGNATURE REQUIREMENTS

The permittee/applicant must sign the following statement prior to submitting this notice. All copies of the notice filed with DES must bear the permittee's/applicant's ORIGINAL signature. If the permittee/applicant is not an individual, an individual duly authorized by the permittee/applicant shall sign the notice.

To the best of my knowledge and belief, the information and material submitted herewith is correct and complete. I understand that any approval granted by DES based on false and/or incomplete information shall be subject to revocation or suspension, and that administrative, civil or criminal penalties may also apply. I certify that this notice is submitted on a complete and accurate form, as provided by DES, without alteration of the text.

Permittee/Applicant Name (Print Clearly or Type)

Permittee/Applicant Signature

Date

SECTION IX. PROPERTY OWNER SIGNATURE

If the permittee/applicant and property owner are not the same, the property owner must also sign this form as follows. All copies of the notice filed with DES must bear an ORIGINAL signature. If the property owner is not an individual, an individual duly authorized by the property owner shall sign the notice.

I hereby affirm that the permittee/applicant has the legal right to occupy and use the property on which the subject facility is or will be located for the purposes specified in this application.

I hereby affirm that I shall grant access to the property for closure and post-closure monitoring of the subject facility and site as required by RSA 149-M and the New Hampshire Solid Waste Rules, as amended.

Property Owner Name (Print Clearly or Type)

Property Owner Signature

Date